

Friday Memo
January 19, 2018

Upcoming Events – Matthew Duffy

January 20: Special Ed Conference for Parents & Caregivers, PSC, 8:30 AM
January 20: Elementary Sports Basketball League Kickoff, Greenwood, 9:00 AM
January 22: Youth Commission, Helms, 6:30 PM
January 24: CBOC Meeting, FOC, 6:00 PM
January 24: LCAP Town Hall, Kennedy Library, 6:30 PM
January 27: ILT Mid-Year Check In, DeAnza, 8:30 AM
January 30: Solutions Team, UTR Office, 1:00 PM
January 31: 100th Day of School
January 31: Agenda Setting, TBD
January 31: Board Study Session, DeJean, 6:30 PM
February 5: Special Education CAC, Cameron, 7:00 PM
February 7: Board of Education Meeting, DeJean, 6:30 PM

WCCUSD A-to-G Video Student Contest to Start Next Week! - Nia Rashidchi

The College and Career department is set to launch an A-to-G video contest with teams of high school students creating original videos to promote and bring awareness to the A-to-G requirements.

Teams from each high school will be asked to develop, film, and produce a two- to three-minute video on what is A-to-G, why it is important, and how they can go about making sure students are A-to-G ready. Entries are due Thursday, March 29 with the winner being awarded a \$200 gift card. Video entries must be original and solely created by the team/individual.

[The A-to-G requirement](#) is a series of 15 courses determined by the UC and CSU systems that high school students must take that provide foundational knowledge and skills necessary to be successful in college and career. Students must receive a grade of “C” or better in each of the courses to demonstrate proficiency/ competency to access college level course work, postsecondary education and career attainment. All videos, that meet the criteria, will be shown at the Century Richmond Hilltop 16.

The contest will be announced at our eight high school sites with the support of our principals, teachers/staff and counselors during the week of January 22. We are working with the Communications Department to produce visual flyers to help school communities promote the contest. The contest will run from Tuesday, January 23 through Friday, March 29. The winner will be announced on Monday, April 30.

The Teachers College Reading and Writing Project Partnership – Nia Rashidchi

The Teachers College Reading and Writing Project (TCRWP) is one of the world’s premier providers of professional development in the teaching of reading and writing. The mission of the Teachers College Reading and Writing Project is to help young people become avid and skilled readers, writers, and inquirers. Due to our partnership with Teachers College, there has been a growing interest and enthusiasm for the implementation of the Lucy Calkins Writing Units of Study. WCCUSD will be hosting a Teachers College Leadership Institute for principals and

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District leaders on January 22-January 24th and Lab Site Professional Development days on January 24th-January 26th.

Our partnership with Teachers College emerged based on the interest of our teacher and principal practitioners. In the spring of 2017, the Senior Director from TCRWP and a key writer of the curriculum units provided an overview of the Writing Units of Study for WCCUSD during a three-day event for teachers and administrators. We also sent teacher leaders and administrators to Teachers College in New York to experience first-hand the depth and complexity of the Teachers College Writing Institutes.

As a result of our commitment, Teachers College has selected WCCUSD as a partner District. In July of 2017, a Teachers College Homegrown Writing Institute for teachers was held at ECHS. Approximately 125 elementary teachers and 10 principals from across the District attended this five-day intensive professional development institute led by several experts from TCRWP. The institute sparked deeper interest in the Writing Units of Study and teachers from 21 elementary sites began implementation in the fall of 2017. Those who had already begun implementation were recharged by participating in this institute.

The Principal Professional Learning Community for those principals interested in implementing the Writing Units of Study curriculum has grown this year. The PLC includes principals from the following sites: Bayview, Chavez, Collins, Downer, Ellerhorst, Fairmont, Harding, Highland, Kensington, Lake, Lupine Hills, Madera, Montalvin, Ohlone, Peres, Riverside, Tara Hills, Valley View, and Washington. In addition, several other schools have begun using elements of the program to build a community of writers at their sites.

We have also contracted with TCRWP for site based professional development for teachers, teacher leaders, and administrators. Madera, Bayview, and Downer Elementary Schools are our Lab Sites. Each site is hosting ten lab site days where approximately 30 teachers from elementary sites are provided demonstration lessons and planning time led by staff developers from TCRWP. The focus of the professional development is the Writing Workshop mini-lesson, which is an essential component of the Workshop model. Our next Lab Site visits are January 25 and 26 at Downer and Bayview. Come out and observe our powerful teaching and learning!



Invitation to our Board of Educators to have a Meal with Teachers College Reading and Writing partners on Monday, January 22 at 5:00 p.m. - Nia Rashidchi

We would like to invite Board members to join us for dinner with our principal leads, central office Literacy leadership, and partners from the Teachers College Reading and Writing Project on Monday, January 22nd at 5:00 pm at the Inn Kensington, [293 Arlington Avenue, Kensington](https://www.innkensington.com/).

This will be an opportunity to hear about the work with Teachers College as part of the Teachers College Leadership Institute that is being held in WCCUSD next week. Please email Rosa Cornejo (rcornejo@wccusd.net) or call 510-231-1160 if you are able to join us so we are prepared to host you in an intimate conversation about Workshop pedagogy and Writing instruction. We have also included a Friday memo on this critical district initiative that is tied to our Early Literacy Campaign.

West County Mandarin School (WCMS) Update - Nia Rashidchi

West County Mandarin School continues to be on track in its development. Students from diverse backgrounds are learning the California Common Core Content Standards in Mandarin and English as part of this research-based dual language program. The school has exceeded its diversity target with over 50% of students identified as free or reduced lunch-eligible, English Learners, or Foster Youth. It also has an active and engaged parent community and has already formed a PTA with over half the families as members. The school is currently conducting enrollment outreach for next school year by hosting school tours for prospective parents; these have been well attended. We have also been outreaching to our communities at district Title 1 preschools, TK classes, local Food Banks and other locations.

Teacher hiring for next year is also proceeding positively with already over 50 applicants that are in the process of being screened and/or interviewed. We have included six pictures of our school community activities in this Friday memo:



WCMS students engaging with Recess Coach Victor Morton (AKA “Coach Big Al”)

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WCMS Parent Open House Event Fall 2017.



WCMS students in our After School Program



WCMS students at the Exploratorium, November 2017

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West County Mandarin School families participating in the 23rd Street Community Clean Up this past October.



WCMS students taking a break at the 23rd Street Community Clean Up

Public Records Log – Marcus Walton

Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.

Public Records Request Log 2017 - 2018
Week Ending January 18, 2018

	Date of Receipt	Requestor	Requested Records/Information	Current Status
26	10/23/17	Sarah Valdez / Legal Assistant Law Offices of Young, Minney Corr LLP	WCCUSD Elementary School, Middle School and High Schools' Records/Documents/Data	11/22/17 BATCH#1 Emailed with Links 11/22/17 ITEM#5 DOCs Available for Review at FOC 1/10/18 BATCH#2 Emailed with Links Gathering/Reviewing additional Docs 2/2/18 Additional Docs Available
35	11/30/17	Mary Amenu Northern CA Fire Protection Compliance Group	Kennedy High School / Welding Lab Project	1/18/18 Documents sent via email COMPLETED
39	1/2/18	Denise Morgan Ca Charter School Association	Charter Schools' Facilities Requests made and written responses regarding projections of in-District and AD for 2018-2019 School Year	Reviewing Documents
40	1/2/18	Ann Surapruik Bay Area Legal Aid	WCCUSD Applicant and Application Processes	1/3/18 Acknowledgement email sent 1/26/2018 DOCs available
41	1/2/18	Ann Surapruik Bay Area Legal Aid	WCCUSD Rehabilitation Processes	1/3/18 Acknowledgement email sent 2/9/2018 DOCs available
42	1/3/18	Todd and Paula Senigar	Accounting/Invoices for Attorney Fees spent on Special Ed Meetings and Accounting/Invoices for Fees spent on Justin Senigar matters for 2013-14, 2014-15, 2015-16 and 2016-17 SY	Preparing Letter/Documents
44	1/16/18	Jennifer Dao	WCCUSD 2017-2018 Vendor List with Contact Information	1/17/18 Acknowledgement email sent
Public Records Request Log / Ongoing 2016 - 2017				
29	9/14/16	Matt Cagle American Civil Liberties Union	Surveillance Technology and Digital Searches beginning January 1, 2013 – Present	12/2/16 Documents sent via email 3/31/17 Documents sent via email 5/5/17 Documents sent via email 7/13/17 Documents sent via email 9/22/17 Documents sent via email 10/27/17 Documents sent via email 12/1/17 Documents sent via email Gathering/Reviewing additional Docs